

# BROOK INFANT SCHOOL AND NURSERY BREAKFAST AND AFTER SCHOOL CLUB NEWSLETTER



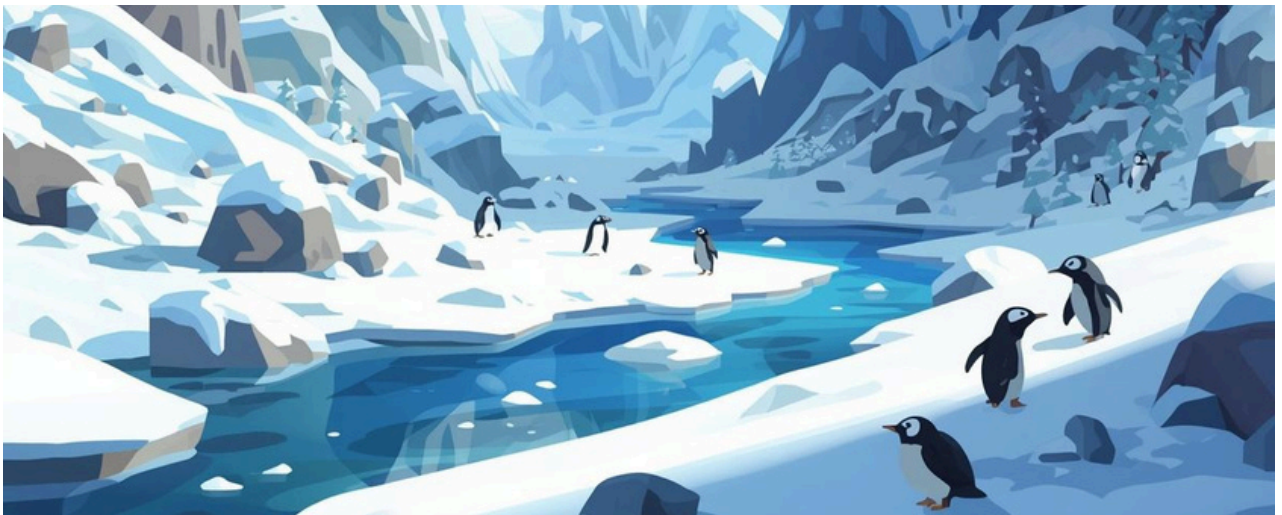
BROOK INFANT SCHOOL  
AND NURSERY

<https://brook.childcare-online-booking.co.uk/>

[brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school)

01293 886521 (School Office)

**Facebook:- Brook Infant Breakfast and After School Club**



## Welcome Back

We hope you all had a wonderful Christmas and New Year with your families.

The topic this term is 'Ice Worlds'. We have lots of icy activities planned for this term that we can't wait to do with the children. We will be doing lots of arts and crafts, such as learning to make paper snowflakes, painting some lovely icy landscapes and doing some junk modelling together to create an icy wonderland for our toys to play in!

We are still having lots of fun playing outside when the weather allows it. We play football on the front playground and have different activities on the back playground everyday such as running, hula hooping and skipping. However, even when it's too rainy to enjoy outside we keep just as active inside with dancing and yoga!

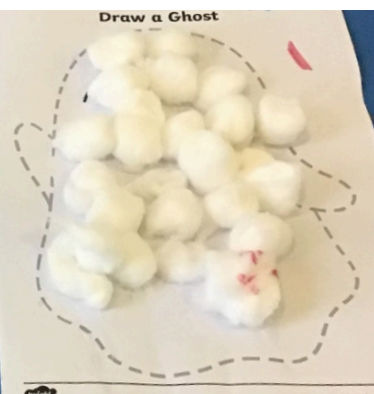
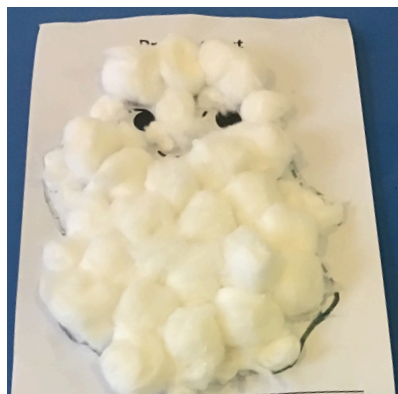
## In this issue...

- Club Activities Last Term
- Breakfast Finishes at 08:10
- Terms and Conditions
- Dates for your Diary
- Sickness
- Wet Weather
- Late Collection
- Parking Outside School
- Walking Bus Rules
- Contacting Us
- Important Reminders
- Facebook



# Club Activities last term

Here is some of the fun the children had in club last term.....



# Breakfast Finishes at 08:10



**We are seeing an increased number of children arriving late to breakfast club and haven't eaten.** Please be aware that if your child is booked into Breakfast Club, we stop serving breakfast at 08:10 so that we have the time to clear everything away in the hall and get the children ready to get to their classes and on walking bus to Maidenbower Infant and Junior Schools.

**Please ensure if you are arriving late that your child has eaten as we are unable to serve them breakfast after 08:10.**

## Terms and Conditions

Please ensure you have read our Terms and Conditions which are available on our website.

**[https://www.brookinfant.school/breakfast and after school club terms and conditions](https://www.brookinfant.school/breakfast%20and%20after%20school%20club%20terms%20and%20conditions)**

### **Please note:**

- 24 hours cancellation period for Breakfast Club.
- 14-day cancellation period for After School Club.

## Dates for your diary

- **16<sup>th</sup> - 20<sup>th</sup> February 2026** - HALF TERM - School is closed.
- **26<sup>th</sup> March 2026** - No After School Club - school closes at 13:00. Breakfast Club running as normal today.
- **27<sup>th</sup> March 2026** - INSET DAY - School is closed - no Breakfast or After School Club.
- **4<sup>th</sup> May 2026** - BANK HOLIDAY - School is closed - no Breakfast or After School Club.
- **7<sup>th</sup> May 2026** - POLLING DAY - School is closed - no Breakfast or After School Club.
- **25<sup>th</sup> - 29<sup>th</sup> May 2026** - HALF TERM - School is closed.
- **1<sup>st</sup> June 2026** - INSET DAY - School is closed - no Breakfast or After School Club.
- **22<sup>nd</sup> July 2026** - No After School Club - school closes at 13:00. Breakfast Club running as normal today.



# Sickness

If your child is unwell and won't be attending Breakfast or After School Club please ensure you contact us either via 01293 886521 or email [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school).

This ensures that we are not then expecting your child to arrive for Breakfast Club or that we are waiting around at Junior School to collect them for After School Club.

## Wet Weather



As the weather is now getting much colder and wetter it is important that all children have a weatherproof coat, hat, scarf, gloves and suitable wet weather shoes/boots especially if they are on the walking bus.

The children on the walking bus will walk in all weathers to and from Maidenbower Infants and Juniors so it is essential they have wet weather clothes/shoes available.

Please ensure all items are clearly named.

## Late Collection

We kindly ask that all children attending After School Club are collected promptly at their booked session time. It is essential that children are collected on time so that staff can maintain the correct ratios during club.

For those booked until 17:00, please ensure you arrive promptly, as staff need to focus on supervising the children staying until 18:00. Please also note that the school closes at 18:00. At this time, staff must finish up, secure the building, and head home.

If you are going to unavoidably late please ensure you ring us on 01293 886521 and choose After School Club on the answer machine to speak to a member of the team.

**Important:** If children are collected late on a repeated basis, families will be charged for an additional hour.

Your cooperation helps us keep the club running smoothly and ensures a safe, positive environment for all children. Thank you for your continued support.

# Important - Parking outside school



We kindly ask all parents and carers to avoid parking on the yellow zig-zag lines directly outside the school gates, on the pavement outside the school gates or on the corner of the road opposite on the zig zag or double yellow lines.

Parking on school zig-zag lines is prohibited by law. These markings are there to keep the entrance clear and safe for children. Zig-zag lines are designed to give children a clear view when crossing and to ensure drivers can see them.

Parking on the double yellow lines on the corner of the road opposite the school gates. Double yellow lines mean no parking at any time, regardless of how short the stop may be.

Parking on corners obstructs visibility and can be considered an offence if it causes danger or obstruction to other road users. Cars parked on corners block sightlines, making it harder for children and other drivers to judge when it's safe to cross or turn.

Please use the layby or park further down Salterns Road where it is safe and legal. A short extra walk makes a big difference to the safety of all the children.

We have been advised by the Police that any unsafe or illegal parking is to be reported to Operation Crackdown and parents will be contacted and fined for illegal parking.

Together, we can keep our school community safe. Thank you for your cooperation.





## Walking Bus Rules

Please can we remind all parents of children on the walking bus to ensure they have talked to their children about the walking bus rules. It is important to ensure the children's safety whilst travelling to and from Brook Infant to other Maidenbower schools.

Our rules are:

- Listen to any safety rules before the bus sets off. A register and head count will be taken before the bus leaves.
- Children must walk sensibly in pairs within the walking bus.
- Children must walk together and stay together as a group - please do not stop and talk to your friends on the way.
- Children must stop at ALL road crossings and wait for the walking bus leader to confirm it is safe to cross. Children must not cross any roads without an adult.
- Children, on arrival at Maidenbower Infant School are taken to the child's classroom door.
- Children on arrival at Maidenbower Junior School must be checked in by the Walking Bus Leader. The leader will confirm that they can enter the school building through the middle double doors on the Year 3-4 playground after handing in their hi-vis.
- Children on collection from Maidenbower Infant School must report into the walking bus leader who will be waiting in the library.
- Children on collection from Maidenbower Junior School must report into the walking bus leader at the usual collection place, which is beneath the basketball post. A register will be taken before walking back to Brook Infants.



# Contacting Us

If you need to speak to us, please call the School Office on 01293 886521 and follow the instructions or email [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school).



Natalie  
BFC and ASC  
Manager



Denise  
BFC and ASC  
Assistant



Debbie  
BFC and ASC  
Assistant



Natalia  
BFC and ASC  
Assistant



Isabella  
BFC and ASC  
Assistant



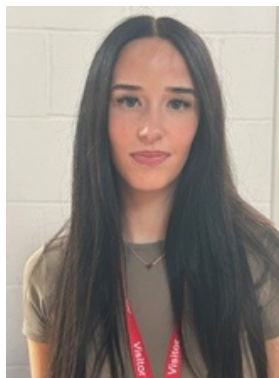
Sue  
BFC and ASC  
Assistant



Eddie  
ASC Assistant



Katie  
ASC Assistant



Carys  
ASC Assistant



James  
ASC Assistant



Rebecca  
ASC Assistant

## Finance and Administration Support:

Hazel Wellcome (School Business Manager) [sbm@brookinfant.school](mailto:sbm@brookinfant.school)  
Emma Taylor (School Administrator) [schooladmin@brookinfant.school](mailto:schooladmin@brookinfant.school)



# Important Reminders - Please Read

**Ad Hoc or On The Day Bookings** - if you require a space in club at short notice please call the School Office on 01293 886521 to check availability and, if available, we can book your child a space.

**Child Sickness** - If your child is off sick and booked into club, please ensure you phone us on 01293 886521 or email us on [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) to let us know that we will not need to collect your child that day. We can then adjust our registers and this therefore avoids us not waiting for your child to join the walking bus.

**Extending Club Hours** - Please be aware that if you need to extend your After School Club hours from 17:00 to 18:00 you will need to contact us either via [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) or telephone the main School Office on 01293 886521. Unfortunately, this process cannot be undertaken by parents via the booking system because of you being charged twice.

**Government Tax Free Payments** - You can get up to £500 every 3 months (up to £2,000 a year) for each of your children to help with the costs of childcare. This goes up to £1,000 every 3 months if a child is disabled (up to £4,000 a year). For every £8 you pay into this account, the government will pay in £2 to use to pay your provider. Please visit <https://www.gov.uk/tax-free-childcare> for more information.

If you are paying using Government Tax Free Childcare please email [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) with your reference number ending TFC. If we don't receive your TFC reference we are unable to add any payments to your account.

**Three working day Cut off for Bookings** - Please be reminded that there is a three working day cut off for booking club. For example if you want to book a Monday session this will need to be booked by Thursday lunchtime. Please contact the School Office for any sessions you need at short notice on 01293 886521.

## Facebook

Come and join us on Facebook to see lots of exciting things the children are doing in club. You can access our Facebook page via **Brook Infant Breakfast and After School Club** or via the QR code below.

