

# BROOK INFANT SCHOOL AND NURSERY BREAKFAST AND AFTER SCHOOL CLUB NEWSLETTER



<https://brook.childcare-online-booking.co.uk/>

[brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school)

01293 886521 (School Office)

**Facebook:- Brook Infant Breakfast and After School Club**



We hope you all had a wonderful half term holiday.

We are continuing the topic of 'The Big Blue' this term.

The children will be getting busy this half term with all of our sea themed activities. These will include a lot of arts and crafts! We will be using lots of resources and team work to create our own sharks, jelly fish and crabs using things like paper plates and paint, which means we need to prepare to get messy! We would also love to have a go at baking our own starfish biscuits.

As it is also the lead up to Christmas we will soon start to do lots of different Christmas inspired activities both inside and outside before we end the half term with our fun Christmas party!

# **Change of Time for Dinner Service**

For those children staying until 18:00, dinner will be served slightly later at 17:15. This is to allow for the 17:00 children to be collected safely by parents from the hall before dinner service begins. Please keep this in mind if you are someone who collects earlier than 17:30.

## **Breakfast Service**

Please be aware that if your child is booked into Breakfast Club we stop serving breakfast at 08:10 so that we have the time to clear everything away in the hall and get the children ready to get to their classes and on the walking bus to Maidenbower Infant and Junior Schools. Children arriving after 08:10 will not have breakfast provided.

## **Drop-off and Pick-up**

For the safety of our children, we kindly ask that parents refrain from entering the hall during drop-off and pick-up. Please remain outside the hall doors, and we will bring the children to you.

Thank you for your understanding and to everyone who already does this.

## **Car Park**

Please can we remind parents not to park in the school car park as this is for staff only. Could we also ask that you don't park across the main school gates, on the pavement and zig zag lines opposite the school or on the pavement and zig zag lines just outside the main gates so that we can ensure the safety of our children.

When dropping the children off in the morning please can we ask that they don't play with any of the equipment in the car park as a lot of this is awaiting rubbish collection and so can have sharp edges or parts that are broken.

In the mornings there are staff driving into the car park and it can get very busy. Please can we ask you to ensure that you are keeping over to one side nearest the wall whilst waiting for the doors to open so that we can keep everyone safe at this time.

# Cards in Club

We have noticed that many children are bringing cards, such as football and Pokemon, to school. We kindly ask that all children keep their cards safely stored in their bags whilst at club.

We would appreciate your support in this matter.

# Football in Breakfast Club

Please be advised that we are no longer allowing football to be played during breakfast club. This is part of a wider school rule of no football during break times.

Football will be permitted in After School Club when supervised by an adult on the front playground. As we have a lot of little people in our clubs, we feel this is the best way to keep everyone safe. We run a session for our younger children separately to the session for our older children.

# Bookings

You can book your sessions for school age children (Reception to Year 6) for both Breakfast and After School Club by visiting:

<https://brook.childcare-online-booking.co.uk/>

To book your nursery child, please email us on [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school). Please note you cannot book nursery children through the online booking system. Nursery children will be invoiced as part of nursery hours.

We run a walking bus every day to and from Maidenbower Infant and Maidenbower Junior School.

If you have any questions or queries, please do not hesitate to contact us via email on [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) or via the School Office on 01293 886521.

# Contacting Club

If you need to speak to us, please call the School Office on 01293 886521 and follow the instructions.



Natalie  
BFC and ASC  
Manager



Tina  
BFC and ASC  
Assistant



Debbie  
ASC Assistant



Eddie  
ASC Assistant



Isabella  
BFC and ASC  
Assistant



Imogen  
ASC Assistant



Luke  
ASC Assistant



Denise  
BFC Assistant

## Finance and Administration Support:

Hazel Wellcome (School Business Manager) [sbm@brookinfant.school](mailto:sbm@brookinfant.school)

Emma Taylor (School Administrator) [schooladmin@brookinfant.school](mailto:schooladmin@brookinfant.school)

## Dates for your diary

- 20th December 2024 - No After School Club today as School closes at 13:00.
- 6th January 2025 - Inset Day - School, Nursery and Club are closed
- 4th March 2025 - No After School Club today as School closes at 13:00.
- 1st May 2025 - Polling Day - School, Nursery and Club are closed.
- 2nd June 2025 - Inset Day - School, Nursery and Club are closed
- 22nd July 2025 - No After School Club today as School closes at 13:00.

# Reminders - Please Read

**Updating Contacts** - As always, please update your child's details on the Childcare Booking System, including emergency contacts, new class names, medical information including allergies.

**Government Tax Free Payments** - If you are paying using Government Tax Free Childcare please email club with your reference number ending TFC. If we don't receive your TFC reference we are unable to add any payments to your account. More information regarding the Government Tax Free Childcare can be obtained via <https://www.gov.uk/get-tax-free-childcare>

**Child Unwell or Not Attending Club** - Please remember that if your child is off sick, picked up early or just not attending Club, you need to phone us on 01293 886521 and let us know that we will not need to collect your child that day. We can then adjust our registers and this therefore avoids us not waiting for your child to join the walking bus.

**Extending Club Hours** - Please be aware that if you need to extend your After School Club hours from 17:00 to 18:00 you will need to contact us either via [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) or telephone the main School Office on 01293 886521. Unfortunately, this process cannot be undertaken by parents via the booking system because of you being charged twice.

**Terms and Conditions** - Please ensure you have read our Terms and Conditions for both Breakfast and After School Club especially the section regarding the two week cancellation for After School Club bookings.

All information regarding Club is available on our website:

[https://www.brookinfant.school/welcome\\_to\\_the\\_breakfast\\_and\\_after\\_school\\_club](https://www.brookinfant.school/welcome_to_the_breakfast_and_after_school_club)

Thank you

Breakfast and After School Club Team

If you have any questions or queries, please do not hesitate to contact us via email on [brookclubbookings@brookinfant.school](mailto:brookclubbookings@brookinfant.school) or via the School Office on 01293 886521.