



BROOK INFANT SCHOOL  
AND NURSERY

Salterns Road  
Maidenbower  
Crawley  
West Sussex  
RH10 7JE

Tuesday 15<sup>th</sup> September 2020

Dear Parents and Carers,

It has quite simply been a joy to finally meet you and your children over the last few days. They have all come into school so well, some without even looking back. Having seen many of you at drop off, this can sometimes be hard for parents, especially when they don't even give you a kiss goodbye, but know that this is really a good sign that they are happy to be at school. Well done to you all because, as a parent, I understand how difficult it is to watch your baby walk (or slide) into school. I also appreciate how this must have been made harder by the current pandemic restrictions as you have had less time to get to know us and you are putting all of your trust in us.

Thank you for trying very hard to follow all of our rules for drop offs and pick-ups. Please remember the following points:

- All **adults must wear a face covering** when on the school site, unless we have been notified of an exemption.
- Only **one adult allowed** on the school site per child.
- All **adults to remain on the playground, not going underneath the canopy**. This is so that the staff, who are greeting at the door, are distanced from the adults dropping off and collecting and therefore do not have to wear masks (something we think is better for the children).
- The **Reception drop off and pick up zone is in between the yellow cones**. We need all parents and carers to move into the coned area, whilst maintain social distance, in order to keep the pathway free of congestions.
- We have **staggered drop offs and pick-ups** so that only half of the classes show up at any given time to enable better social distancing (see below for more information regarding this).

Please note, we have sent out a text today that may have caused some confusion, for which we apologise. In July, you will have been sent drop off and pick up times for when the children are in school full-time (from Friday 18<sup>th</sup> September). These times were arranged alphabetically, but also based on families who had junior school children needing the earlier slots. Those times were originally 08:30 and 08:45 and 14:45 and 15:00. The text you received today had the different times of 08:30 and 08:40 and then 14:50 and 15:00. These are the new times because our risk assessment is ever evolving and we have watched how we can afford to make our pick up and drop off times quicker. Therefore if you were given **08:30** originally, you are still this time and then have a **14:50** pick up instead of 14:45. If you were given 08:45 originally, you are now **08:40** and then still have a **15:00** pick up. Please stick to your times to help us with our safety measures for the whole school community.

Thank you so much for your understanding and help in these tricky times. Welcome to the Brook Infant School and Nursery community.

Warm regards,

Sarah Cox  
Headteacher

Headteacher: Mrs Sarah Cox BA (Hons) NPQH  
Telephone: 01293 886521 ... Website: [www.brookinfant.school](http://www.brookinfant.school)  
Email: [head@brookinfant.school](mailto:head@brookinfant.school) ... [sbm@brookinfant.school](mailto:sbm@brookinfant.school) ... [office@brookinfant.school](mailto:office@brookinfant.school)